

COUNTY CLERK
CLARE CHRISTY
400 S.1st St, RM 205
LAMESA, TX. 79316
806-329-3311

EFFECTIVE JANUARY 1, 2024

*NO PERSONAL OUT OF STATE CHECKS OR REFUNDS CAN BE GIVEN

We urge you to include a pre-paid FedEx, UPS or Priority Mail envelope to return documents, as WE HAVE NO CONTROL OVER THE POSTAL SERVICE ONCE DOCUMENTS LEAVE OUR OFFICE.

County website <http://www.co.dawson.tx.us>

REAL PROPERTY RECORDING

Recording Fee (first page)	Local Government Code §118.011	\$5.00
Records Management	Local Government Code §118.011(b)(2)	\$10.00
Records Archive	Local Government Code §118.011(f)	\$10.00
	TOTAL (first page)	\$25.00
Each additional page or part on which there are visible marks of any kind	Local Government Code §118.011(a)(1)	\$4.00
Each additional name to be indexed in excess of five (5)	Local Government Code §118.011(a)(2)	\$0.25

*Texas Property Code 11.003, effective 1-1-1982; requires that each grantee's mailing address be in or attached to any document conveying real property executed after 12-31-1981. If address of each grantee is not included, the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filings of such document with the County Clerk or (2) \$25.00 will be required. This fee is in addition to regular filing fees. LGC 191.007(h): Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature. LGC 191.007(3): Printed in type no smaller than 8-point type. Property Code 12.001(b) & 12.011: Must have original signature and proper acknowledgement.

FEDERAL TAX LIEN/RELEASE OF LIEN

Recording Fee	Property Code § 14.005	\$5.00
Record Management	Local Government Code § 118.011(b)(2)	\$10.00
Record Archive	Local Government Code § 118.011(f)	\$10.00
	TOTAL	\$25.00

STATE TAX LIEN/RELEASE OF LIEN

Recording Fee	Local Government Code §118.011	\$5.00
Records Management	Local Government Code §118.011(b)(2)	\$10.00
(Archive Fee cannot be charged to State)	TOTAL (first page)	\$15.00

PLATS/MAPS

Plat Recording Filing Fee	Local Government Code § 118.011(c)	\$61.00
Record Management	Local Government Code §118.011(b)(2)	\$10.00
Record Archive	Local Government Code § 118.011(f)	\$10.00
	TOTAL	\$ 81.00
Size: 18"x24"		
Copy of a Plat (11 X14, largest copy that can be made, if filed in ORP, legal size can be made) LGC §118.011		\$10.00

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UCC-1/FINANCING STATEMENT RECORDS: Effective 1-1-2014 As of July 1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per revised Article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply. Effective 1-1-2014

Recording Fee	Local Government Code § 118.011	\$15.00
Records Management	Local Government Code § 118.011(b)(2)	\$10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$10.00
Additional Fees: \$5.00 ADDITIONAL DEBTOR/\$4.00 PER PAGE	TOTAL	\$35.00
UCC Non-Standard		\$50.00

Applications available on the county website: <http://www.co.dawson.tx.us>

ASSUMED NAME & ASSUMED NAME ABANDONMENT

Recording Fee	TX Business & Commerce Code § 71.155	\$2.00
Record Management	Local Government Code § 118.011(b)(2)	\$10.00
Record Archive	Local Government Code § 118.011(f)	\$10.00
		\$22.00
<i>EACH ADDITIONAL NAME INDEXED</i>	TX Business & Commerce Code, Sec. 71.115 (a) (2)	\$0.50

ASSUMED NAME COPIES

Certified Copies		\$5.00 + \$1.00 a page

POSTING PUBLIC NOTICES: Including Trustee/Foreclosure Sales

Recording Fee	TX Property Code § 51.002(f)	\$2.00
	TOTAL	\$2.00

Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located inside the south entrance of Courthouse, *NOTICE OF FORECLOSURE/TRUSTEE SALES MAY BE VIEWED AT <http://www.co.dawson.tx.us>

CATTLE BRAND APPLICATION/RELEASE OF OWNERSHIP

(Applications available on website: <http://www.co.dawson.tx.us>)

Recording Fee (1 Brand)	Local Government Code § 118.011 TX Agri. Code § 144.110	\$5.00
Record Management	Local Government Code § 118.011(b)(2)	\$10.00
Record Archive	Local Government Code § 118.011(f)	\$10.00
	TOTAL	\$25.00
<i>Each Additional Brand Location</i>	<i>Recorded at the same time only</i>	\$5.00

MILITARY DISCHARGE (DD214)

FILING	Local Government Code §192.002(b)	No Charge
CERTIFIED COPY	Texas Government Code § 603.003(a)	No Charge

THANK YOU FOR YOUR SERVICE!

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BIRTH CERTIFICATES		
Text "Birth Certificate" to 1-806-329-3011 for a direct link to the Application		
Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22, HSC 191.0045	\$20.00
Vital Statistics Fee	HSC § 191.0045	\$1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
Optional Additional Fee \$1.00 Protective Sleeve)	TOTAL	\$23.00
VERIFICATION OF BIRTH		
County Birth Certificate Fee	Texas Administrative Code §181.22	\$20.00
State Birth Certificate Fee	Health & Safety Code §191.0045	\$2.00
	TOTAL	\$22.00
DEATH CERTIFICATES <i>Dawson County Only</i>		
Text "Death Certificate" to 1-806-329-3011 for a direct link to the Application		
Search/Certificate/County Clerk Fee	Local Government Code 118.015(a), TAC § 181.22(b)(s), HSC 191.0045	\$20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	TOTAL	\$21.00
Each Additional Copy (ordered at the same time)		
County Clerk Fee	HSC § 191.0045	\$3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	TOTAL	\$4.00
<i>(Optional Additional Fee \$1.00 Protective Sleeve)</i>		
VERIFICATION OF DEATH		
County Death Certificate Fee	<i>Texas Administration Code §181.22</i>	\$20.00
	TOTAL	\$20.00
INFORMAL MARRIAGE LICENSE		
License Fee (ML/CC \$12.50, ML/ST \$12.50)	Local Government Code § 118.011(a)(8)	\$25.00
Records Management	Local Government Code § 118.011(b)(2)	\$10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC §191.0045	\$1.00
Additional Applicant Out of State Fee \$100.00	TOTAL	\$46.00
MARRIAGE LICENSE <i>without</i> Texas Premarital Education Certificate		
License Fee (ML/CC \$30.00, ML/ST \$20.00) (ML/FTF \$10.00)	Local Government Code § 118.011(a)(7)	\$60.00
Records Management	Local Government Code § 118.011(b)(2)	\$10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC §191.0045	\$1.00
72 hour waiting period from date of application before the license can be used.	TOTAL	\$81.00
Additional Applicant Out of State Fee	HB 555 85 th Legislature (R)	\$100.00

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MARRIAGE LICENSE <i>with</i> Texas Premarital Education Certificate		
License Fee	Local Government Code § 118.011(a)(7)	\$ <i>waived</i>
Records Management	Local Government Code § 118.011(b)(2)	\$10.00
Records Archive Fee	Local Government Code § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC §191.0045	\$1.00
72 hour waiting period is <i>waived</i>.	TOTAL	\$21.00

CERTIFIED COPY of MARRIAGE LICENSE: <i>Dawson County Records Only</i>		
Clerk's Certification Fee	Local Government Code §118.011 (a)(3)	\$5.00
Page Fee	Local Government Code §118.011 (a)(4)	\$1.00
Vital Statistics Preservation Fee	HSC §191.0045	\$1.00
	TOTAL	\$7.00

*NO PLAIN COPIES CAN BE MADE OF ANY VITAL RECORDS, THEY MUST ALL BE CERTIFIED COPIES ONLY

**** If a marriage ceremony has not been conducted before the 91st Day, after the date the license is issued, the license expires and a new one must be purchased, Texas FC, Sec 1, (a) Sec. 1.81**
For information regarding a marriage by proxy, marriage to an incarcerated person, marriage of deployed soldier or marriage of a person less than 18 years of age, please contact the County Clerk's Office for regulations and requirements.

COPIES		
Plain Local Government Code § 118.011(a)(4)		\$1.00 per page
Certified Local Government Code § 118.011(a)(3)		\$5.00 + \$1.00 per page
Authenticated copies (Clerk certifies twice)		\$10.00 + \$1.00 per page

WAREHOUSE BOND		
Record Management	Local Government Code §118.011(a)(7)	\$10.00
Recording Fee	Local Government Code §118.011	\$5.00
Bond Approval	Local Government Code §118.011(a)(7)	\$3.00
Records Archive Fee	Local Government Code § 118.011(a)(7)	\$10.00
	TOTAL	\$28.00
**\$4.00 for each additional page to record	Local Government Code § 118.011(a)(7)	